

**Minutes of the Regular Meeting of the Board of Directors of
Pemberton Heights Neighborhood Association
Tuesday, March 19, 2013**

Pemberton Heights Neighborhood Association (PHNA) Board meeting held on Tuesday, March 19, 2013 at 6:30pm at the Howson Branch Library, 2500 Exposition Blvd, Austin, TX with the President presiding over the meeting.

Board members present:

- President: Craig Duewall
- Vice President: Diane Umstead
- Treasurer: Corey Breed
- Secretary: Carla Hatler

Neighbors present (those who signed the sign in sheet):

- Tammy Plemmons
- Carolyn Beynon
- Betty Trent
- Susan Erickson
- Nancy McCollum
- Monnie Anderson
- Loretta Fischer
- Molly Dougherty
- David Edwards
- Sasha Edwards

1. Meeting minutes from the Board meeting held on February 4, 2013 were approved unanimously
2. Votes were held for open Board & committee positions:
 - a. Craig Duewall as President – unanimous
 - b. Diane Umstead as Vice President – unanimous
 - c. Craig Duewall for Chair of Bylaws and Policies committee – unanimous
 - d. Corey Breed for Chair of Security Committee – unanimous
3. Monthly meeting schedule was reviewed and approved unanimously (every second Wednesday of the month, with the exception of April which was rescheduled to April 17, 2013 because of close proximity to March meeting)
 - a. April board meeting will be held at the Lamar Senior Activity Center
4. Netiquette policy was reviewed by Diane Umstead with the following next steps:
 - a. Add examples to “pertinent to Pemberton Heights neighborhood” (e.g. lost pets, security, other emergencies)
 - b. Selling things not allowed, unless it is for a charitable cause (e.g. red velvet cakes for MS fundraising)
5. Reviewed and approved PHNA Treasurer’s Report
 - a. Cleaned up the books and consolidated to one bank account
 - b. Security operating in the red, not sure how the shortfall has been funded (membership dues?)
6. Security committee update given by Corey Breed
 - a. Enhancements made to the Away from Home list so the officers have private access to the list, updated in real time

- b. Officers have been asked to give reports on break ins or theft in the neighborhood when it happens
 - c. Officers have requested pay increase from \$38 to \$41 per hour to account for gas/mileage reimbursement, which is currently under review by the Board (officer patrol in uniform, but they use their own personal vehicles)
 - d. Security program appears to have been operating at a loss – Craig to follow up with Jeff Minch to get more details
 - e. Security program has been operating without a contract between PHNA and the officers that are hired (more of a gentleman’s agreement). The Board is working to create a simple, formalized contract
 - f. Security update sparked a lot of discussion between the Board and neighbors in attendance of the meeting:
 - o Ideas for security enhancements were discussed by the board and neighbors in attendance
 - o Some of the ideas discussed were: neighborhood watch program, block captains, have John Luther from Barton Hills come speak to the neighborhood, “safe living” instruction sessions given by police officers to neighbors, lobby city to supply a police car, even if it’s a retired car
 - o It was discussed that any new ideas implemented would be in addition to the current security program – neighbors like the current program and like having the “away from home” list
 - o Craig Duewall made a motion that we conduct an open security committee meeting to discuss further (the meeting will be open to anyone who wants to come – you don’t have to be a committee member)
 - o Carla to make an announcement that anyone who wants to be on the Security Committee should email Corey
7. City of Austin/governmental Affairs Committee update given by Diane Umstead
- a. Traffic – express lane is going to be build on Mopac – construction starting this summer
 - b. Phase 3 water improvements starting this summer, Texas Gas has been replacing gas lines in anticipation of that
 - c. Shoal Creek rehab project is starting. Bike lane will go underneath 24th street. You can ride all the way from our neighborhood to Lady Bird Lake without stopping at a stop light.
 - d. Shoal Creek will be open 24/7 as soon as they get funding for lighting.
 - e. A couple of PHNA committee meetings – grey water use and rainwater collection. City of Austin is going to revise so you can water your lawn with grey water from your washing machine. Sometime this year.
 - f. The committee held a meeting on sidewalks – will post notes online
 - g. WANG meetings are being attended – keeping up with what other neighborhood associations are doing

- h. Neighborhood contact meeting happening at 7pm on the last Wednesday of April that we will be attending. the group hasn't been active so this is only the 2nd meeting of that group.
 - i. John Thompson – contact for water project to find out what the plan is for repaving the roads: john.thompson@austintexas.gov
 - j. More notice from the city to find out what is happening – Diane will see what she can find
8. Bylaws Committee updated given by Craig Duewall
- a. There will be an effort to clean up the bylaws to make them more user friendly
 - b. The committee will be looking at suggestions on changes to be made – expanding number of board members, term limits, when you pay your dues, amendment to include north side of Westover between MoPac and Jefferson (petition by Tammy Plemmons)
2. Social Committee update given by Carla Hatler
- a. Meeting soon
3. Communications committee update given by Carla Hatler
- a. Website updates have been made to remove any potentially offensive posts
 - b. Official board communications are reviewed by other board members in advance of publishing
 - c. Edits requested: post board policies on the website, delete payment of dues and funds management, because they are in the policies
4. Triangles/special projects committee update given by Craig Duewall
- a. When water lines are replaced, we will have water to the triangles so we can landscape them
 - b. Playground in one of the triangles
5. Vote on board member to complete the term of Jeff Minch
- a. Remainder of term that will expire in December 2013
 - b. Corey Breed nominated Sasha Edwards, Diane Umstead seconded the nomination
 - c. Unanimous approval by the Board
 - d. Sasha Edwards will complete the term of the position vacated by Jeff Minch
6. Such other matters as may come before the board – open discussion
- a. Several neighbors expressed thanks to the Board for having an open meeting where feedback from neighbors could be heard and discussed throughout the meeting.
 - b. Monnie – heads up. Clean up sponsored by Pease Park Conservancy. They pulled up a lot of bamboo. A lot of effort to beautify the greenbelt. In the future, Richard Craig of PPC will notify the board when there are future clean ups and events. Austin Parks Foundation does a yearly city wide clean up called “it’s my park” day – that recently happened on March 2nd. Monnie is on the coordination committee of the Improving Austin Streams projects – tasked to cut down the amount of e coli at 4 of the city parks. Shoal Creek is not one,

but will be if these other efforts are successful. Shoal Creek Conservancy – strong desire to return water to Shoal Creek. Will improve its quality and lower pollution. Watershed protection folks are looking at all possible ways to eliminate pollution. Most creeks in Austin are in sad shape. Hope the neighborhood will support. Educational session through a board meeting in the near future to keep updated with what is going on.

- c. Nancy – asked what is happening with speed humps on Northwood. Bill Smith on Northwood leading the effort.
- d. Carolyn – Participated in a year of research on speed bumps and the impact of them, and sidewalks –the neighborhood didn't want them and put in extra stop signs instead. Strongly encouraged not to do speed bumps.

7. Meeting adjourned 8:05pm