

Draft Minutes PHNA Board Meeting July 15, 2015

To be reviewed by PHNA Board transcribed by J. Hayman 7/26/15 7:21 AM

President HARTMANN presiding

Board Members Present:

Frank Hartmann: President

Tina Weinberg: Vice President and Security Committee Chair

Don Simkins: Treasurer Elect and Webmaster

Betty Trent Triangles and Environment Committee Chair

Beverly Sutton: Bylaws Committee Chair

Eric Venditti: Webmaster

Jane Hayman: Interim Secretary and Policies and Procedures Chair

Non-Board Members present:

Erin Shanley EDITOR OF PHNA Journal

Daniel Soteldo

- I. Call to Order: 6:35p.m.
- II. Reviewed Minutes from May 20 Board Meeting. Jane Hayman proposed one revision. The amended minutes were approved unanimously.
- III. Updates & Initiatives
 - a. Security Program

Committee Chair Tina Weinberger reported on the status of the Security Patrol including a detailed explanation as to why the Patrol had not been operational since June 1, 2015. Frank Hartmann asked that the patrols be reinstated using Sentry Security on a month to month basis pending further review of alternatives by the Security Committee.

ACTION ITEM: He requested that the Security Committee present a report to the Board at its September meeting. The report will indicate whether the Committee recommended changing the company providing the security services; if so, the rationale, and if change is deemed advisable, the Committee will offer two alternatives to the Board for approval.

- b. Triangle Initiatives

Triangles and Environment Chair Betty Trent reported that she had met with the leaders of the two different triangle projects: Dalton Young represented Hartford Playground and Sabrina Brown represented the "Other Triangles" project.

She said the two projects are to be merged, and will be funded through joint fundraising and participation in a 501C3 organization that is currently being

formed with Dalton Young is the lead. This corporate entity is completely separate and independent of PHNA.

She said she did not know the projected date for completion of establishment the 501c3 but expected it to be in place by Oct. 26 so that donations can be solicited at the Pemberton Heights PICNIC.

Jane stated she'd heard from Sabrina who is currently planning a triangle fundraising event on September 24.

She (Betty) stated that PHNA member dues will not be involved in financing the development nor the ongoing maintenance of either project.

Frank said that since PHNA is to have no financial involvement with triangles development, then monies which are currently carried on the PHNA books, and earmarked for triangle expenses should be turned over to the appropriate 501c3 organization after it is established.

Jane noted the Hartford Triangle report currently on the website was written Sept. 5, 2014 and is obsolete because it includes none of the developments occurring over the last 10 months.

ACTION ITEM: Betty agreed to secure an updated report on triangle developments for the website

ACTION ITEM: Frank will ask Sabrina and Dalton to attend the Sept board meeting to provide combined updates; answer questions, and determine how and when funds in the PHNA treasury earmarked for triangle expenses can be turned over to the 501c3.

c. Pemberton Heights Streets & Sanitation

Frank expressed exasperation on the continued problems encountered with the work being done by the city on the streets and sanitation. He reported that it was impossible to get reliable information from the project managers.

ACTION ITEMS: Following discussion, Frank agreed to

1. Post an update on the PHNA website
2. Arrange a face-to-face meeting with Council Member Kathy Tovo prior to the September Board meeting.

IV. Officers and Committee Reports

a. President's Report

See Streets & Sanitation report (above)

b. Vice President's Report

Tina reported that the annual election process will commence on August 10, per the PHNA Policies and Procedures. With regard to Membership, she reported that many of the contributors to the security fund had not joined the association and ought be contacted and urged to do so.

ACTION ITEM: Tina will contact each contributor to the Security Patrol who is not currently a PHNA member and will encourage them to join. She will provide information to them as to the benefits of PHNA membership

c. Treasurer's Report

Kimberly Comstock, treasurer was not present to give a Treasurers report.

The Board discussed the issue of applicability of dues revenue received prior to the start of the PHNA membership year (October 1). Jane pointed out that historically, dues received in July, August, and September have been applied toward the membership year starting in October. Eric took the position that dues paid prior to October 1 should not be applied to the year commencing October 1. Jane pointed out that if his position is correct then several problems exist. Two current board members who paid dues in August, ran and were elected in November 2014. Were they ineligible to run, to vote, or to attend the PICNIC?

Two other board members paid dues in August and September. If these dues did not go toward 2014-2015 memberships commencing in October then they have been serving on the board as non-members. In addition, other individuals who paid dues in July, August or September cast several of the votes counted in the November 2014 election. Since only members can vote, these votes were void.

The following motion to amend the Policies and Procedures was offered, modified and approved by the Board.

“Dues received after August 1 and prior to October 1 will be applied toward the next membership year commencing on the upcoming October 1”

d. Secretary's Report

Jane Hayman, Interim Secretary reported that Ally Kirk is no longer serving as the PHNA secretary inasmuch as she is moving with her family to the UK.

Jane will be serving as Secretary for the remainder of the term (until the new Board takes office in December).

Jane noted that according to Policies and Procedures, the secretary is responsible for publishing draft meeting minutes within 14 days of each board meeting. She requested that once the PHNA board had approved minutes the draft version should be taken down from the website.

Board member Eric Venditti maintained that drafts should be a part of the public record. Jane noted that in the archives as published, some meetings had drafts published but six of the most recent once did not. Eric explained this was so because he had not been provided with the draft minutes for those meetings and therefore could not post them. Jane said she had regularly received drafts minutes from former PHNA Secretary Ally Kirk and Jane agreed to forward the missing ones to Eric for him to post on the website.

e. Nominating Committee Report

Committee chair Jane Hayman reported that in the upcoming term, six seats will be up for election. Eric and Beverly have indicated that they will run for second terms. The nominating committee has identified three more people who are willing to run. Accordingly, there currently is a need for one more candidate. The committee will continue its efforts to locate another willing candidate.

ACTION ITEM

Jane will work to identify another candidate for the board. Tina will call for nominations on August 10.

d. By Laws Committee Report

Committee Chair Beverly Sutton led a discussion of the proposed changes to Bylaws. A number of questions were asked and modifications proposed by the board members.

ACTION ITEM

Beverly will revise the draft accordingly, incorporating the modifications agreed to and circulate it so that once approved by the Board it can be posted to the PHNA website, circulated to the general membership for a vote.

e. Policies and Procedures, Social, and Communications Committees

There was not enough time to address these reports. An additional meeting of the board was therefore scheduled for August 25 at 6:30 At Café Express.

VII. Amanda Koziel, Publisher of **In the Heights** reported on the work of the magazine to date.

VIII. The September board meeting has been confirmed. September 15, 6:30 pm. Café Express.

The Webmasters were requested to post meeting details on the website as soon as reasonably possible.

The meeting was adjourned at 8:55 pm.