

**Minutes of the Regular Meeting of the Board of Directors of  
Pemberton Heights Neighborhood Association  
Monday, February 4, 2013**

The first meeting of the newly elected Pemberton Heights Neighborhood Association (PHNA) Board was held on Monday, February 4, 2013 at 6:30pm at the Lamar Senior Activity Center, 2874 Shoal Crest Avenue, Austin, TX with the President presiding over the meeting.

Board members present:

- President: Jeff Minch
- Newly elected board members: Corey Breed, Craig Duewall, Carla Hatler, Diane Umstead

Board positions were nominated and elected by the board as follows:

- Vice President: Craig Duewall
- Treasurer: Corey Breed
- Secretary: Carla Hatler
- Director at Large: Diane Umstead

Committee leadership was voted on next, and assigned as follows:

- City of Austin committee: Diane Umstead
- Traffic, Sidewalks, MoPac: Diane Umstead
- Finance: Corey Breed
- Administration: Carla Hatler
- Social: Carla Hatler
- Communications: Carla Hatler, Co-Chair: Corey Breed
- Security: Jeff Minch, Co-Chair: Carla Hatler
- Special Projects: Craig Duewall

Craig Duewall and Diane Umstead were designated as PHNA representatives to attend WANG (West Austin Neighborhood Group) meetings every month.

Town Hall:

John and Teddy Kinney requested the new Board be aware of any new building restrictions in our neighborhood.

Sasha Edwards requested a netiquette policy be adopted by the Board to prevent the use of offensive language in neighborhood communications.

Betty Trent suggested the Board have a representative at Austin Neighborhood Council Meetings and provided an update that the City of Austin is 6 months behind on building permits and there is talk of a moratorium on them to allow time to catch up.

Tina Weinberg asked the Board how it felt about the use of the word "Taliban" by the President and what each member would do if it is used again. She stated concern about this being public on the PHNA website that is viewed by prospective residents and realtors.

Frank Hunt made a statement about the President lecturing the audience and not allowing the audience to speak.

Rex VanMiddlesworth requested leadership from the Board on the issue of respectful communications and suggested that Board members and neighbors resolve to be kind to

each other.

Diane Umstead stated the City of Austin Committee will be meeting twice a month on Friday's at Russell's Bistro at 12:30pm.

Betty Trent requested that Board members attend the monthly neighborhood lunch at Russell's.

Jeff Minch stated the PHNA insurance policy was recently renewed and will be made accessible to Board members via a Dropbox account set up for the Board.

Corey Breed stated he is transitioning PHNA financials to Quickbooks, starting fresh with 2013.

Jeff Minch verified the Board has 45 days to produce PHNA records by neighbor request.

Betty Trent mentioned the deadline for the Pemberton Journal is the 15<sup>th</sup> of the month and will need PHNA financials and a message from the Board by then for the next issue. She requested the financials in Excel format.