

Agenda for PHNA Board Meeting

Date: August 20, 2014

Time: 6pm – 8pm

Location: Howson Library Branch

Attendees:

Board Members:

- Carla Hatler, President
- Kimberly Comstock, Treasurer Elect/Social
- Eric Venditti, Director/Webmaster
- Craig Duewall, Director/Security
- Beverly Sutton, Director/Bylaws

PHNA Members & Other Attendees:

- None

Agenda & Minutes:

1. Call to Order
2. Review and Approve Minutes from June 2014 **Board Meeting**
 - **Unanimously approved**
3. Vice President's report
 - Vice President was not present. VP's report provided by the President (VP submitted a written summary update to President prior to Board meeting)
 - 1) Membership - Requested an updated list from Jane of all 2014 paid members.
 - 2) PHNA Election Update
 - Notice of Nominations was posted 8/11 corrected a few days later to reflect three (3) open positions. To date, I have received zero (0) nominations.
 - On August 19th I reached out to three (3) PHNA members to volunteer as impartial election. To date I do not have a 100% commitment.
 - On 9/16 I'll post the candidates
 - On 10/5, the three (3) candidates are required to post their bio's.
 - By 9/15, I plan to post the voting procedures as voting will commence Oct. 11 and end Nov. 1st.
 - Results shall be posted by November 8th.
4. Treasurer's report
 - a. Financial report
 - Treasurer not present, Financial statement for July was read by the President (Treasurer submitted report to President prior to Board meeting)
 - Follow up with Frank on status of Triangle water meters
 - Carla to follow up with Bookkeeper, Treasurer and Treasurer Elect on missing AT&T picnic donation of \$1,000 in financial report
5. Committee Reports
 - a. Social
 - Picnic update:

- \$1,000 donation from AT&T
 - \$100 from New World Deli
 - Meeting on September 6, 2014
 - Food donated by Cabo Bob's
 - Will need help from the board at the picnic (work at the picnic on the day of)
- b. Traffic & Safety (Security)
- Quiet summer, update every 4 weeks or so, not a lot of activity
 - Security patrol will chase people out of the neighborhood every so often and take down their license plates
 - Security updates are posted on the website
- c. Webmaster
- 1 new person added to the listserv on Google Groups
 - 1 person removed
 - 9 email addresses removed that were bouncing
 - 2 websites with hosting services that provide member databases, Eric will look into that and see if it is a viable alternative
- d. Bylaws
- Reviewed Bylaws committee suggested PHNA Bylaw Revisions
 - Unanimously in favor of the direction of the Bylaws committee and directed committee chair to proceed
 - For consideration of the committee: consider removing term limits. Other neighborhood councils and committees do this to allow for continuity.
- e. Policies & Procedures
- Chair not present
- f. Government Affairs
- Chair not present
- g. Other
- Hartford Triangle Playground update
 - PARD Board Meeting is August 26
 - Board members present voted unanimously in favor of allowing Betty & Dalton to present to PARD without seeking board review/approval of the playground plans for Hartford Triangle
6. Confirm date/time/location for next **Board Meeting**
- No meeting in September, meet in October instead
 - Board will review ballot via email (needs to be submitted to Journal by 9/15)
 - Vice President and Treasurer Elect to draw names from a hat to determine order of names appearing on the ballot
 - Next board meeting October 8
7. Member Questions / Member Forum

- Unanimously agreed to routinely send a card/flowers for Board Members who are ill or if there is a death in the family

8. Adjourn

Adjourned at 6:50pm