

**Pemberton Heights Neighborhood Association  
Tuesday, June 3, 2014**

*Pemberton Heights Neighborhood Association (PHNA) Board meeting held on  
Tuesday, June 3, 2014 at 6 p.m. at Howson Library Branch, Austin, TX, with the Vice President,  
Frank Hartmann, presiding over the meeting.*

**Board Members in Attendance**

**Kimberly Comstock**

**Ally Kirk**

**Frank Hartmann**

**Jane Hayman**

**Betty Trent**

**Craig Duewall**

**Eric Venditti**

**Others**

**Tina Weinberger**

**Loretta Fischer**

1. Call to Order: 6:06 p.m.
2. Minutes from the March 19, 2014 Board meeting reviewed and approved
3. Vice President's report
  - a. Membership outreach
    - i. Frank Hartmann working with Craig Duewall to create/distribute a mailer (postcard format with prepaid postage) with information and opportunity to renew/establish membership.
      1. Jane Hayman suggested including a mailer/envelope in the Peel Newsletter to maximize visibility.
      2. Betty Trent suggested putting out information in the newsletter leading up to the September membership start date (when membership year starts, etc.) and offer opportunities to contribute to membership/security/triangles/etc.
      3. Discussed needing to find unique aspect to justify spending money on dues (not covered in NextDoor and listserv)
  - b. Membership database status
    - i. Frank Hartmann took 2012 membership list and Jane's list/current list and came up with 297 names for a database
  - c. Election timeline discussed
4. Treasurer's report
  - a. Financial report – bookkeeper out of the country
    - i. Action item: Jane Hayman will forward on financial report when available (mid-June)
  - b. 2014 budget review & monthly view of projected income and expenses

5. Committee Reports
  - a. Bylaws:
    - i. Beverly Sutton working on fixing them
  - b. Policies & Procedures: Jane Hayman provided background on the process and those involved in it.
    - i. Consideration of Amendments
      1. Overview of concerns/changes to be discussed by Board given
        - a. Regarding second paragraph under Campaigning, Betty Trent proposed having negative campaigning result in overturning candidate's eligibility. Moved to vote: all in favor (seven votes)
        - b. Turnover period for records request. Carla Hatler has proposed amending from 45 days to 30 days, Craig Duewall seconded; all in favor (seven votes)
        - c. Records review process: delete item 5; Frank Hartmann seconded; all in favor (seven votes)
        - d. Under Campaigning, II. 2. struck from text, Eric moved to vote; all in favor (seven votes)
        - e. Election judges (III.):
          - i. Betty Trent seconded keeping original text (Craig Duewall moved to vote); proposed amendment text vote: 6 to 1 in favor (Craig Duewall against)
        - f. Vote to keep existing language to prohibit voting by email: vote in favor: 5 to 2 (Craig Duewall and Frank Hartmann against)
        - g. Vote taken to table final vote on proposed changes until final text has been drafted; all in favor (seven votes); Action item: Frank Hartmann to review and flag any concerns regarding Vice President's role
        - h. Section IV. 2 Suggested Vice President and Treasurer elect draw names to determine ordering of names on the ballot; vote: 5 to 2 in favor (Craig Duewall and Frank Hartmann against)
  - c. Government Affairs
    - i. Mosaic tile update
    - ii. Pease Park Plan: Betty Trent has drafted a letter and sent to Carla for signature
    - iii. SCC update
    - iv. ANC (Austin Neighborhood Council): meeting to discuss proposed changes on Thursday, June 5 at 6 p.m. at Lamar Senior Center
      - ✓ playground update: overview of fundraising meeting outcome; permitting update
  - d. Journal

- i. Review of Journal publisher alternatives: Tina Weinberger to reach out to The Heights publisher to see about coordinating efforts
    - e. Social
      - i. Stark After Dark report- over budget by a couple hundred dollars
        - 1. Jane Hayman brought up issue about board member liability should this become a recurring event.
      - ii. Picnic update
        - 1. Date: October 26, 2014; in process of securing sponsors
      - iii. Need to put information in the newsletter about the influx of coyotes and how to handle them; Action item: Kimberly Comstock to share information with Tina Weinberger
      - iv. Garden tour update: six homes/gardens participated in the event
      - v. Garage Sale: date set for September 20, 2014
    - f. Traffic & Safety (Security)
      - i. Security program fundraising update: Committee meeting (with Tina Weinberger and Loretta Fischer present); fundraising underway and working
    - g. Webmaster
6. Date/time/location for next Board Meeting confirmed: June 18, 6:30 p.m. at Betty Trent's office (MLK and Lamar) 1907 North Lamar Blvd, #260
7. Member Questions / Member Forum
8. Adjourned: 8:52 p.m.