

**Minutes of the Regular Meeting of the Board of Directors of
Pemberton Heights Neighborhood Association
Wednesday, October 9, 2013**

Pemberton Heights Neighborhood Association (PHNA) Board meeting held on Wednesday, September 11, 2013 at 6:30pm at the Howson Branch Library, 2500 Exposition Blvd., Austin, TX with the President presiding over the meeting.

Board members present:

- President: Craig Duewall
- Vice President: Carla Hatler
- Director: Sasha Edwards

Neighbors present:

- Eric Venditti
- Tina Weinberger
- Beverly Sutton
- Eldon Sutton
- Jane Hayman
- Loretta Fischer
- Ally Kirk
- Kimberly Comstock

1. Minutes of the September 13, 2013, Board meeting

- Minutes approved with edits (see revised minutes)

2. President's Report

- a) Election Update.
 - i. October 10 – all candidates confirmed & current on dues
 - ii. Motion to change the election schedule so votes can be cast at the picnic. Unanimously approved.
 - iii. Considered candidates' forum the Thursday before the picnic, Thu October 17 and determined it was unnecessary since the majority of candidates would be at the picnic and 6 candidates were running for 6 positions (voted on by candidates present)
- b) Halfway House update
 - i. Near Hartford Triangle area
 - ii. 3 disturbances that involved the police and 1 disturbance that involved the ambulance (reported by a neighbor)
 - iii. Raised with City Council and no response. Raised with officers forum and they promised to deliver documentation on incidents at that address.
 - iv. Sasha suggested we check Krimelabb.com to keep current on crime incidents
 - i. The address is on the security patrol "watch list"
- c) District Commander's Forum last week
 - i. Report sent to neighborhood
- d) Triangles
 - i. Meeting on site with PARD to discuss installing a playground at the Hartford Triangle
 - ii. Feasibility report by PARD over the next 60-90 days

- iii. Playground committee addressing with immediate neighbors
- iv. Other triangles:
 - i. Street work to bring water is being done (behind schedule)
 - ii. Preliminary drawings were to be delivered to Craig, does not have this yet
 - iii. Craig to meet with Sabrina Brown to figure out the triangle funds and create a report on balance of total triangle funds
- v. Redistricting
 - i. Next meeting on October 12 at 10am at City Hall to provide opinions of redistricting
 - ii. Craig will attend the meeting and report back to the neighborhood and send an email to the neighborhood to alert them of the meeting

3. Vice President's Report

- a. Communications Committee Report
 - i. Motion to disband the communications committee – unanimous
 - ii. Discuss board communications policies with enlarged board
- b. Social Committee Report.
 - i. Carriage Ride Update.
 - ii. Picnic Update.
 - 1. Communicate BYOB – have anyone interested in bringing in advance (have people tell me in advance)
 - 2. Ask P. Terry's for certificate of insurance
 - iii. Garage Sale Update
 - 1. Goal of 11 houses participating. 33 signed up and 18 additional.
 - 2. Total expenditures exceeded budget (however expenditures for Fourth of July event were under budget, the two events combined were within budget)
 - iv. Additional Social Event Planning.

4. Treasurer's Report

Treasurer not present – Craig Duewall reporting in Corey's absence

- a) Total funds are \$30,401.11
- b) September dues paying members received today (not included in total)

5. Secretary's Report

Secretary not present – discussion among board and meeting attendees about the journal.

- a) PHNA Journal Update / PHNA Journal Publication Issue Discussion.
 - a. Look at different ways of publishing the neighborhood
 - b. Look at what other associations are doing
 - c. Vote on this when new board is in place

6. Other committee reports

- a) Policies and procedures

- a. Concern over specific tasks assigned to each board member (question about whether it is too specific)
 - b. Put idea of neighborhood watch in survey
 - c. Simplify election – have an annual meeting for the vote
 - d. Propose revocation of membership in the policies & procedures – define actions that would cause revocation to be considered (Craig cited an instance where a neighbor registered an anonymous email and harassed him)
- b) Government Affairs – not present

7. Member Questions / Member Forum

- a) Peace Park Conservancy donation – Sasha proposed PHNA donates \$5,000 to Peace Park Conservancy for a bench and bamboo removal. Unanimous approval of \$2500 for a bench.

Meeting adjourned at 8:57pm