

Pemberton Heights Neighborhood Association

Wednesday, December 3, 2014

Pemberton Heights Neighborhood Association (PHNA) Board meeting held on Wednesday, December 3, 2014 at 6 p.m. at Café Express, 3418 North Lamar Boulevard, Austin, TX 78705, with the President presiding over the meeting.

Board Members Present

Frank Hartmann
Ally Kirk
Betty Trent
Beverly Sutton
Tina Weinberger
Jane Hayman
Don Simkins

- I. Call to Order: 6:08 p.m.
- II. Review and Approve Minutes from October 14th Board Meeting pending changes submitted by Jane Hayman: unanimous (7 votes)
- III. Updates & Initiatives
 - a. Election Outcome: Frank Hartmann presented results of election, including number of votes cast for each candidate
 - b. Neighborhood Picnic Outcome: positive feedback reported from attendees; Betty Trent proposed having the picnic end a bit earlier, so that clean up isn't happening in the dark
 - c. Carriage Ride Update: Jane Hayman said there were nine carriages this year, but not all have been sold out at this point (two slots still available); Since there's some subsidy on the part of the Neighborhood Association, Jane Hayman recommends looking at having the carriage ride price higher to cover costs fully. We have received almost all checks for the carriage rides. Betty Trent will follow up with Nikki Faulkner about posting something on the listserv/NextDoor about the two available spots. Frank Hartmann suggested perhaps next year having it started at the new park.
 - d. Hartford Park Initiative: Betty Trent provided update that a firm has been engaged and is doing some drawings. Should get formal approval from the city/parks board in January 2015. Once that has happened fundraising activities can begin. Once we have the site development permit, we can move forward with construction. Also, looking at several grants between April and July. Process will be privately funded and managed. We will likely have to sign an MoU stating that we'll assume some degree of maintenance on the park (the park board will

only do certain maintenance responsibilities). Betty Trent discussed the possibility of starting a maintenance endowment fund, if there's excess brought in through fundraising. Beverly Sutton requested seeing a Gant chart to have a better idea of how the timeline will proceed. Betty Trent to follow up with that.

- e. City of Austin – Infrastructure Improvements: The last Betty Trent heard, they were a few months behind schedule. Jane Hayman nominated Frank Hartmann as the liaison.
- f. Frank Hartmann went through a discussion over vendors and dues to make sure everyone is accounted for.

IV. President's Report: Frank Hartmann

a. Elect New Roles & Responsibilities

- i. Vice President – Tina Weinberger (unanimous approval- 7 votes)
- ii. Secretary – Ally Kirk to stay on, with Jane Hayman as Secretary Elect once Ally Kirk has moved (will transition when Ally Kirk leaves the board)
- iii. Treasurer Elect – Don Simkins (unanimous approval- 7 votes)
- iv. Traffic & Safety – Tina Weinberger will head the committee (unanimous approval- 7 votes)
- v. Website – Eric Venditti (Webmaster), Don Simkins as Assistant Webmaster
- vi. Communications (Journal, other) – Frank Hartmann will assume responsibility to plan out content for the year, but will work closely with Tina Weinberger on implementation; Tina Weinberger is going to delay meeting with Amanda Koziel until distinction has been made on what to include in The Heights versus Pemberton Journal; Beverly Sutton raised the issue of security for putting too much personal information (photos, names, etc) in the newsletter.
- vii. Triangles & Environment – Betty Trent
- viii. Social Chair – Amanda Cowan (to be confirmed)
- ix. Policy & Procedures – Frank Hartmann (head), Beverly Sutton (By-laws), Jane Hayman (has volunteered to be on Policy & Procedures Committee)

b. Treasurer's Report: Jane Hayman

- i. Went over membership numbers, security patrol participation. Jane Hayman proposes that all contributing members be told the Association is no longer going to manage the funds for the security patrol. Jane Hayman recommends doing an examination of the patrol (survey membership). Frank Hartmann recommends Tina Weinberger put something in the next month's newsletter.

V. Member Questions / Forum

- a. No questions/concerns presented to the Board from non-board members.

VI. Next Board Meeting: January 7, 2015 (Howson Branch); 6- 8 p.m.

VII. Adjourned at 7:56 p.m.