**Pemberton Heights Neighborhood Association (PHNA)**

**June 2021 Board Meeting Minutes (via Zoom conference)**

**May 11, 2021**

1. President Jane Hayman called the meeting to order at 7:30 pm on Wednesday, June 16, 2021. The meeting was conducted in person.
2. Board members Jane Hayman, Rick Crump, John Volz, Teddy Kinney, Billy Wroe, Mark Fries, and Mike Klatt were present and a quorum was established.
3. Minutes from May 2021 PHNA board meeting approved
4. Leaf Blower initiative report – Advantages of electric blowers in terms of noise and pollution were discussed, as well as concern whether yard workers are able to afford leaf blowers other than the gas powers that they already have. Agreement that recommendations regarding leaf blowers be drafted, approved by the board, and circulated via the PHNA website and NextDoor to the neighborhood, including requests that people not blow on Saturdays or Sundays, and before 7:00 a.m. or after 8:00 p.m. on any day. Mike Klatt will draft such recommendations for board review at the July 2021 meeting.
5. Annual PHNA Picnic Plans – The annual PHNA picnic typically costs between $4,000 – $6,000. The next picnic is tentatively set for Saturday, October 3, 2021. Discussion whether to include keg of beer or margarita machine, bottles of water, Rudy’s BBQ, tables for dues, one or two (for younger) bounce houses for kids (with the house for younger kids monitored by teenager volunteers), and steel band or country rock band for entertainment. Clown/face-painting in the past has been expensive. Additional discussion whether to charge an additional admission to the picnic of $10 per adult/$5 per child in addition to annual dues payment to help defray the costs of the picnic and the possibility of obtaining sponsors.
6. Resumption of Christmas season carriage rides – The primary concern is whether carriage providers can provide proof of liability insurance. The possibility of other types rides to look at neighborhood Christmas decorations and lights was discussed. Rick Crump will evaluate the applicability of homeowners’ insurance to such activities for board members and for participants.
7. Invitation to tour to new Pease Park development – The board has received an invitation from the ~~city~~ Pease Park Conservator to tour the latest Pease Park improvements and most members expressed interest in attending and evaluating the potential to have neighborhood events there. Jane Hayman will e-mail the board members about tour scheduling
8. Board reformation
	1. *Treasurer position* – Existing computer system involves a number of small programs. John Volz has stepped down and Teddy Kinney, who was going to succeed him, has resigned the position. Sarah Goodfriend has expressed interest in the position. Additional discussion of archiving current records and simplifying and starting treasury record keeping anew with Excel spreadsheets or other program.
	2. *President position* – Jane Hayman will be stepping down as president and her replacement will need to be identified. Board members will approach Jeff Hart to guage his interest in the position.
	3. *Change fiscal year to calendar year* – Sasha \_Evans\_\_\_\_\_\_\_ has discussed the desirability of annual memberships coinciding with the calendar year to ease accounting. The board will address at the next meeting.
	4. *Need for addition board positions and younger board members* – The board needs additional membership and communications positions established and staffed. Jane Hayman (?) will draft job descriptions for such positions to be posted on the ~~board~~ Pemberton Heights website and on NextDoor. Board members also expressed general agreement that the board and association would benefit from having younger neighborhood members participating in the board and will discuss plans for doing this at the next meeing.
9. Roles of outside vendors
	1. Webmaster – The association needs to have someone who can readily add content to website. Rick Crump’s son Tyler, who has such expertise, will be approached to evaluate it and assess adding content.
10. Neighborhood crime – Rick Crump obtained and reviewed neighborhood crime statistics for calendar year 2020. The following were reported to the police: 4 burglaries, 31 thefts/burglaries of vehicles, 7 automobile thefts.
11. New business – As discussed above.
12. Next Board Meeting – Monday, July 26, 2021, 6:30 p.m. in person. MIKE this date has subsequently been changed by Rick. Its now july 14 (he was mistaken about the dates of his cruise