**[DRAFT] Pemberton Heights Neighborhood Association (PHNA)**

**July 2021 Board Meeting Minutes**

**July 14, 2021**

1. President Jane Hayman called the meeting to order at 6:30 pm on Wednesday, July 14, 2021. The meeting was conducted via Zoom.
2. Board members Jane Hayman, Rick Crump, John Volz, Billy Wroe,and Mike Klatt were present and a quorum was established.
3. Minutes from June 2021 PHNA board meeting approved
4. Annual Picnic Plans – The annual neighborhood picnic is set for Saturday, ~~October 3,~~ October 17 2021. Billy Wroe reported that planning is underway and no assistance is needed at this time. Currently the association has sufficient funds to cover the cost of the picnic. Discussion whether to charge an admission to the picnic in addition to annual dues payments to help defray the costs of the picnic, and the possibility of obtaining sponsors. Also, the possibility of payment at the picnic via card reader and Venmo to the PHNA account will be evaluated.
5. Christmas season carriage rides – The primary concern is whether carriage providers can provide proof of liability insurance. The carriage ride vendors’ inability or unwillingness to present proof in insurance makes the board unwilling for the association to continue to sponsor the riders. As one possible alternative, the viability of single event insurance could be explored, but the amount of such insurance premium would have to be added to the expense of the carriage rides themselves, which could make the expense prohibitive. Individuals in the neighborhood arranged for such rides on their own last Christmas. The board is willing to consider sponsoring some presence during the Christmas season like a hot chocolate booth for carriage riders in lieu of sponsoring the rides.
6. Tour of new Pease Park development – The board had received an invitation from the city to tour the latest Pease Park improvements before the park was opened, but that could not be arranged before the opening. Board and association members can now visit the park on their own.
7. Board reformation
   1. *Treasurer position* – The Treasurer position on the board is now open. Jane Hayman met with Sasha Evans to discuss how to simplify the job. Treasurer. She suggested that she can publish dues via spreadsheet and she can compile list of who’s joined the association since Jan. 2021 and memberships can then be annualized. Otherwise, it is difficult to keep track of and distinguish money for picnic vs. dues. The best solution may be to start the bookkeeping “paperwork” from scratch.
   2. *President position* – Jane Hayman will be stepping down as president following the PICNIC and her replacement will need to be identified.
   3. *New Board Members* – Jeff Hart, Callie Hester, and Holly Lanham are willing to join as new board members.
   4. *Continuing need for younger board members and expanded PHNA membership* – The board needs additional membership and communications positions established and staffed. Board members also continued to discuss that the board and association would benefit from having new and younger neighborhood members participating on the board and new board members (as described above) have been identified. The possibility of board members canvassing the neighborhood door-to-door with a handout describing the association to increase interest and membership in the association will be discussed at the August meeting.
8. Roles of outside vendors
   1. *Web site update* – Bob Wesson said he is willing to update the PHNA website. ~~Rick Crump’s son Tyler, who has such expertise, may be able to do so if Bob for some reason cannot.~~  Board members will review the website as it is currently and come up with suggestions as to how it should be edited, what should be deleted or added. At that point Bob Wesson will be engaged to do it.
9. Old business
   1. *Leaf Blower initiative* -- At the June board meeting, advantages of electric blowers in reducing noise and pollution were discussed, as well as whether yard workers are able to afford leaf blowers other than the gas powers that they already have. Recommendations regarding leaf blowers be drafted, approved by the board, and circulated via the PHNA website and NextDoor to the neighborhood, including requests that people not blow on Saturdays or Sundays, and before 7:00 a.m. or after 8:00 p.m. on any day.
10. New business – As discussed above.
11. Next Board Meeting – Tuesday, August 17, 7pm via ZOOM