**Pemberton Heights Neighborhood Association (PHNA)**

**August 2021 Board Meeting Minutes**

**August 19, 2021**

1. President Jane Hayman called the meeting to order at 7:00 p.m. on Thursday, August 19, 2021. The meeting was conducted via Zoom.
2. Board members Jane Hayman, Rick Crump, Jeff Hart, and Billy Wroe were present and a quorum was established.
3. Annual Picnic Update:  Billy Wroe, Social Committee Chairman, questioned whether there will be a need to cancel or postpone the picnic due to the recently surging COVID infection rates.  The board decided to wait until September 30th to make this decision, based on the information available at that time. Meanwhile, Billy will continue planning the event, including food, drinks, margaritas, beer, music, bouncy houses, tables chairs, porta potty etc.  He reported that these arrangements could be cancelled at the end of the September if a decision is made to cancel the entire event due to COVID. The budget for the picnic is $6,000.  Billy is testing local BBQ locations to determine the preferred caterer. He also noted for future reference that he learned that the Texas Commission on the Arts can grant funds for community music events.  Applications, however, must be filed by July and although PHNA might have been eligible, it is too late to apply this year. We are also looking for companies to serve as sponsors who will be given an opportunity to have tables at the event to discuss and promote their goods and services.  Google Fiber, Renewal by Andersen replacement windows, ABC Home & Commercial Services, and realtors are among the possibilities.

*Picnic finances*: The picnic is free to member families. People will be strongly encouraged to pay PHNA dues ahead of time via the association website.  For those who join on the day of the picnic, only cash or check will be accepted (not credit cards because we don’t have the capability to accept them).  Those with no cash, check, or prior membership will be asked to sign an IOU and will be billed.

1. New Board Members:  Callie Hester, Holly Lanham, and Jeff Hart have agreed to serve on the Board. Jeff Hart is assuming the role of Vice President.
2. Insurance Update: Rick Crump reported that all the paper work has been submitted to an insurer to obtain quote on liability insurance for PHNA.  A quote is expected any day.
3. Leaf Blower Initiative:  Jeff Hart has identified the guidelines for use of leaf blowers in the neighborhood, including an endorsement of battery powered rather than gasoline powered blowers where feasible.  We will post proposed guidelines on NEXTDOOR and solicit comments from the neighborhood.
4. Membership:  It was agreed that membership in PHNA will be on a calendar year basis. For example, those who join in January will be members for 12 months with membership expiring December 31.  Those who join in October will be members for 3 months and membership also expires on December 31.  All memberships expire on December 31.
5. Next Meeting:  September 22, 2021, 6:30 p.m. at Rick Crump’s house.